



Costs and Standards Accountant

The Costs and Standards accountant is responsible for the overview and development of manufacturing costs and standards throughout the production organization. The position will conduct time studies, review manufacturing processes and audit operations as needed to develop accurate and consistent product costs. The position will analyze changes in product design, materials and manufacturing methods to determine the effects on product costs.

Key Responsibilities:

- Supports continuous improvement on the manufacturing floor
- Assists in capital projects by helping to develop costs and cost savings for new equipment, calculate ROI's and write capital budget requests as needed.
- Works with manufacturing and engineering to analyze production methods and processes that will result in the lowest cost, most robust and most consistent to produce products.
- Analyzes and collects data in order to determine costs of business activity such as raw material purchases, inventory and labor.
- Develops / compiles costing information as required to assist in the development of BOM's and operating budgets.
- Assists engineering and sales as needed in developing quotes for new and proposed product costs.
- Develops costing efficiencies for proposed layout improvements and equipment upgrades.
- Enters, maintains and analyzes cost data in the ERP system (Microsoft Nav).
- Provides reports as requested specifying and comparing factors affecting prices and profitability of products and/or services.
- Assists in the month end close of General Ledger including making accruals, review inventory / cost related accounts, gross margin reports and analysis.
- Assists Inventory Control with physical inventories and implement / monitor cycle count program.
- Reconciles finished goods inventories.
- Enters monthly inventory and cost of goods sold (COGS).
- Other duties as required

Education and Experience

- A Bachelor's Degree in Accounting plus 3-5 years of cost accounting experience in a manufacturing / batch processing environment is mandatory.
- Must be familiar and comfortable with GAAP (Generally Accepted Accounting Practices).
- Bilingual (English/Spanish) language capabilities are required.
- APICS certification is a plus.

Skills & Abilities

- Must be a champion for change and improvement
- Able to work with associates throughout the organization. Possess skills to influence associates and garner the cooperation needed to move improvements in a positive direction
- Must be able to read and interpret documents, business periodicals and journals, catalogs, data sheets and vendor quotes.
- Candidate must be able to write routine reports, correspondence and to speak effectively to vendors, customers and employees across the entire range of the organization.
- Be familiar with Lean production methods and be able to assist with the implementation of said methods. Kaizens are a part of our culture.
- Possess project management / task management skills that include the ability to plan, prioritize, organize, gather facts prepare schedules, document processes and procedures and execute sound judgement in decision making.
- Must be proficient in software that is typical of the profession, IE. MS Windows, Excel, Word and Outlook. Must be able to learn ERP software.

Benefits

We offer a variety of benefits for our employees. You will enjoy: Paid Time Off; Medical, Dental and Vision Insurance; Flexible Spending Account; 401(k) Retirement Plan; Life Insurance; AFLAC, Paid holidays; Professional Growth and Development Opportunities.

Laguna Clay is an equal opportunity employer. We recognize the value of diversity and do not discriminate on the basis of any characteristic protected by state or federal law.

For more information on our company and products, go to: www.lagunaclay.com